

**ALL FEES DUE AT TIME OF APPLICATION**  
***CHECKS OR MONEY ORDERS ONLY PLEASE***

new home/condo	\$5 per thousand based on construction cost + \$50 fee
townhouse/multi-family	\$5 per thousand based on construction cost + \$50 fee
Commercial	\$5 per thousand based on construction cost + \$250 fee
All other buildings	\$5 per thousand based on construction cost + \$20 fee
Electric, Plumbing	\$90.00
Mechanical	\$90.00
Demolition	\$90.00
Reinspection	\$50 after one
Well	\$50.00
Health inspection	\$50.00
Plan Review	\$35 per hour
Sign Permit	\$50.00
Home Occupation	\$30.00
Shed w/foundation	\$70.00
shed w/o foundation	\$50.00
Pool - inground	\$150.00
Pool - above ground	\$70.00
Decks	\$100.00
Mobile Home	\$5 per thousand based on construction cost + \$150 fee
Roof	\$50.00
Fuel burning chimney	\$50.00

Approved by Town Council 11/04/09

**Building Permit Application – Please Read Carefully - *Keep this page for your own reference***

It may be necessary to include the following items with your building permit application. All work must be completed to comply with The International Building Code 2009, Life Safety, and State of NH Plumbing, Electrical & Mechanical Regulations.

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**REQUIRED FOR ALL Building Plans**

For houses and larger structures, formal plans are required. For most other projects, a cross-section drawing is adequate. These plans should be as detailed as possible in order to determine code compliance.

**Estimated Cost**

A total estimated cost of construction must be included on the application.

**Permit Fees**

Permit fees must be paid in full when the application is submitted.

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**Site Plan**

A site plan is required for ALL new structures or additions. It must show all setbacks from rights of way, property lines, bodies of water, wetlands, etc. The owner/applicant must sign the site plan.

**Hookup Fees**

If tying into Town water/sewer, hookup fees must be paid prior to the issuance of a building permit. \$1,000 per hookup.

**Electrical, Plumbing & Mechanical Permits**

Separate permits are required for all electrical, plumbing & mechanical work.

**Pools**

All pool permit applications shall include an approved electrical permit and electrical plan. Prior to start of work, Dig Safe 1-888-344-7233, is required to inspect the site prior to excavation.

<p><b>Inspections</b> If you are not sure which inspections will be required, please ask the building inspector prior to beginning the project. Allow as much lead time as possible for inspections, due to frequent high demand. In addition to inspections during construction, all projects require a final inspection. Inspection requests are the responsibility of the applicant.</p> <p><b>Use &amp; Occupancy</b> - No building or structure shall be used, occupied, furnished, or provide storage, and no change in the existing occupancy classification of a building or structure or portion thereof shall be made until the Building Official has issued all documents for approval. Issuance of a Certificate of Occupancy or other documents of approval shall not be construed as an approval of a violation of the provisions of codes or of other ordinances of the jurisdiction. Approvals presuming to give authority to violate or cancel the provision of the codes or other ordinances of the jurisdiction shall not be valid. This shall apply to the description of work, as described on the building permit. Failure to comply may result in fines and penalties.</p>
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**TOWN OF NEWMARKET  
BUILDING PERMIT APPLICATION**

*Entire section must be completed:*

Owner: \_\_\_\_\_ Builder: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_  
(street, town, state) (street, town, state)

Home phone: \_\_\_\_\_ Home phone: \_\_\_\_\_

Work: \_\_\_\_\_ Work: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Email: \_\_\_\_\_

Project address: \_\_\_\_\_

Type of project: \_\_\_\_\_

Are you in or out of a special flood hazard area? \_\_\_\_\_

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*I understand that as the applicant, owner, or representative of the owner issuance of this permit also is permission to enter onto the permitted site prior to the issuance of a final approval for purposes of inspection for code compliance, as it relates to the permit at any time.*

**\*\*\* Please initial \_\_\_\_\_**

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*Entire section must be completed:*

Date of application: \_\_\_\_\_ Total area \_\_\_\_\_ square feet

Permit fee \$ \_\_\_\_\_ Estimated cost of work \$ \_\_\_\_\_

Check or money order only please

\_\_\_\_\_  
(owner's signature) AND/OR (applicant's signature)

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Approved \_\_\_\_\_ Denied \_\_\_\_\_ by Code Enforcement Officer \_\_\_\_\_

Date \_\_\_\_\_

Variance required because: \_\_\_\_\_

Planning Board Site Plan Review required because: \_\_\_\_\_

SITE OR PLOT PLAN- Indicate location of structure on the property, showing distances from all property boundaries, rights of way, bodies of water, wetlands, etc.



I hereby certify that the above site plan is accurate to the best of my knowledge.

\_\_\_\_\_  
Owner's signature

Date: \_\_\_\_\_